

HOTEL BOOKING FORM

Please email or fax this completed form to
admin@wcb2010.org or +65 6475 2077.

- As a limited number of rooms have been reserved for participants, please make and confirm your booking promptly. The closing date for hotel reservations is **1 July 2010**. After 1 July 2010, the booking of rooms will be subject to room availability & prevailing rate at the time of booking of the individual hotels. The Congress Secretariat will assist in making arrangements on hotel reservations on your behalf.
- TO ENSURE THAT A ROOM HAS BEEN RESERVED, ALL INFORMATION IN THE BOOKING FORM MUST BE COMPLETE, AND THE FORM MUST BE DULY SIGNED AND RETURNED TO THE CONGRESS SECRETARIAT BY FAX OR EMAIL. NO RESERVATIONS WILL BE MADE FOR INCOMPLETE FORMS. TELEPHONE REQUESTS WILL NOT BE ACCEPTED.**
- To secure reservation, all official hotels require a credit card number and its expiry date, and one night's deposit. The remaining payment should be settled at check-out and will be charged in Singapore dollars. Any cancellation must be notified in writing to the Congress Secretariat by **1 July 2010**. Otherwise, the full duration of room nights booked will be charged to your credit card.
- Kindly note that the official check-in time is at 1500hrs and the check-out time is at 1200hrs. A 50% charge will be imposed for check-out after 1200hrs but before 1800hrs and a full day rate will be charged for check-out after 1800hrs.
- For arrival in the early morning, you are advised to book an extra room night.
- Please send, email or fax the duly completed and signed hotel booking form to the Congress Secretariat:
10th World Congress of Bioethics Congress Secretariat
c/o Ace:Daytons Direct (International) Pte Ltd,
2 Leng Kee Road #04-01 Thye Hong Centre Singapore 159086.
Fax: +65 6475 2077 Email: admin@wcb2010.org
- The Congress Secretariat will **not** be responsible for room bookings made through airline programmes and travel agents.
- Please retain a copy of this form for your record.
- Within five working days from the receipt of the signed hotel booking form, an acknowledgement note with a confirmation number will be issued to you via email or fax only, Please state clearly your email address and fax number in the form.

I. PERSONAL PARTICULARS

Title: Prof Dr Mr Mrs Ms (please tick one)

| _____ | / | _____ | / | _____ |
First Name Middle Name Family Name

Organisation / Institution | _____ |

Job Title | _____ | Department | _____ |

Mailing Address | _____ |

City | _____ | State | _____ | Postal Code | _____ | Country | _____ |

Country/Area Code | _____ / _____ | Phone | _____ | Fax | _____ |

E-mail address | _____ |

Accompanying Person(s): If sharing with someone, please give his/her name (s)

Prof Dr Mr Mrs Ms | _____ | / | _____ |

Prof Dr Mr Mrs Ms | _____ | / | _____ |

First & Middle Name

Family Name

Food Preference No Preference No Pork, No Lard Vegetarian No Beef

Room Type Preference Smoking Non-Smoking

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II. ROOM BOOKING

* Rates are subjected to 10% service charge and prevailing GST.

* Please indicate: (1) for your most preferred choice, (2) for 2nd preferred choice & (3) for 3rd preferred choice.

All room assignments will be made on a first come first served basis.

Name of Hotel	Room Type	Room Rate in SGD (per room/per night) *Inclusive of Breakfast		Class	Choice Preferred in Numeric Order	Single + 1 Breakfast	Double / Twin + 2 Breakfasts	Total No. of nights
		Single + 1 Breakfast	Double /Twin + 2 Breakfasts			(a)	(b)	
Marina Square / Suntec Area (Distance from Congress Venue: 5 - 10 mins by foot)								
Marina Mandarin	Deluxe	SGD260.00++	SGD295.00++	5 star				
Mandarin Oriental	Deluxe	SGD270.00++	SGD300.00++	5 star				
Pan Pacific	Deluxe	SGD260.00++	SGD285.00++	5 star				
Coleman Street (Distance from Congress Venue : 15 - 20 mins by foot)								
Peninsula. Excelsior	Superior	SGD200.00++	SGD220.00++	4 Star				
Bras Basah / Bencoolen Area (Distance from Congress Venue : 15 - 20 mins by foot)								
Bayview Singapore	Run-of-house	SGD160.00++	SGD170.00++	3 Star				
Oxford	Run-of-house	SGD150.00++	SGD160.00++	3 Star				
Rendezvous	Superior	SGD220.00++	SGD250.00++	4 Star				
Bugis Area (Distance from Congress Venue : about 15 - 20 mins by foot)								
Landmark Village	Deluxe	SGD180.00++	SGD200.00++	4 Star				

Room rates stated are accurate as of February 2010.

Note: For special requirements relating to accommodation, please contact the Congress Secretariat.

Check-in Date: _____ Flight details: _____ Time: _____

Check-out Date: _____ Flight details: _____ Time: _____

III. MODE OF PAYMENT

YOUR ROOM RESERVATION IS NOT CONFIRMED UNTIL PAYMENT IS RECEIVED.

CREDIT CARD : VISA MASTERCARD AMERICAN EXPRESS

Card Holder's Name (as in credit card) : _____

Credit Card Number : _____ / _____ / _____ / _____ Expiry Date : _____ / _____ / _____
(15 digits for AMEX, 16 digits for VISA / MASTER) (mm / yy)

For AMEX credit card holders, please fill in the four digits security numbers printed (non-embossed) on the right-hand corner of the card |____| |____| |____| |____|

For VISA/MASTERCARD credit card holders, please fill in the three digits security numbers printed (non-embossed) on the signature panel on the reverse side of the card

|____| |____| |____|

Note: Administrative Charge of 5.0% will be charged for payment by credit card.

I hereby authorise the hotel to charge one room night as deposit for reservation of room(s), and the full duration for any cancellation of the room/s made by me.

Signature of Cardholder: _____ (Essential) Date of Authorisation: _____ / _____ / _____
(Authorising Charge and Acknowledging Cancellation Policy) (dd / mm / yy)

Name of Delegate: I _____